

# Semen Return Request



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**Notes**

Semen specimens may be returned provided that (1) IDANT Laboratories is notified immediately, (2) there is no evidence of contamination or tampering of the straws upon inspection, and (3) storage temperature is maintained.

Client-depositor cryopreserved semen may be returned to their original storage location provided the above requirements are met.

Anonymous semen donors may return unused semen specimens provided that (1) the recipient is willing to pay storage fees until those specimens are used, and (2) the unused specimens are used only by the same facility and with the same recipient.

There is a \$30.00 charge for returning unused semen. All fees incurred will still be charged to your account.

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**Instructions**

- 1 Complete this form by filling in the information below.
- 2 Call IDANT Laboratories at 212-330-8500 to report the information on this form.
- 3 Sign and return this form to IDANT Laboratories along with the unit(s) being returned.
- 4 Make a copy of and retain this form as part of the recipient's record and for future reference (i.e., when reordering units).

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**Return information**

Physician/Clinic Name

Recipient Name/Code

Depositor/Donor Name/Code

Number of Units Received

Date Received

/ /

Date returned

/ /

Reason for return

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**Payment and authorization**

I assert that the units being returned have not been removed from the liquid nitrogen container.

It is my intention to reorder and use these units for the intended recipient as indicated.

I understand that I am responsible for all original fees.

I understand that is my responsibility to specifically request these units when reordering. (I need only pay shipping charges when reordering.)

I am aware of the \$30.00 fee for this service.

Credit Card Number	Expiration Date / /
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Name As It Appears on the Card
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Signature	Date / /
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## Inspection Checklist



**For IDANT Laboratories Use Only**

The following items must be verified prior to receipt of semen samples from other facilities. Place a check next to each item as its inspection is completed.

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|------------------|---|
| <b>Checklist</b> | <p>1 <input type="checkbox"/> The shipment tank is secure and unopened upon receipt.</p> <p>2 <input type="checkbox"/> The exterior of the shipment tank contains the name and address of the distributing facility and the name of the consignee.</p> <p>3 <input type="checkbox"/> The shipping tank has maintained the cryogenic temperatures required (i.e., below -130°C) for the transit of semen samples.</p> <p>4 <input type="checkbox"/> The tank inserts, processing records, test results, and handling instructions are present.</p> <p>5 <input type="checkbox"/> All cryocontainers are accounted for, intact, and labeled properly.</p> |
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### Signatures

	Reviewer	Date / /
	Supervisor	Date / /